

Vacancy Announcement

Opportunity to work for International Election Monitoring Group

The Asian Network for Free Elections (ANFREL), Asia's first regional network of civil society focused in advancing electoral democracy in the region, is seeking for applications from qualified candidates for the following positions in its Myanmar office:

1. National Staff for Logistics and Administration

Work Location: Yangon

Work Duration: Fulltime, 2 ½ months

Duties

- ✓ To support to the Yangon-based international staff to organize and carry out the Election Observation Mission for the upcoming General Elections in Myanmar.
- ✓ To arrange meetings and prepare logistical needs of the mission such as observers' accommodation, vehicles, domestic transportation, and etc.
- ✓ To assist in managing finance and accounting requirements of the mission
- ✓ To undertake necessary translation and also organize interpreters going to be deployed in the provinces

Job Requirements

Strong Public Relations and Communication skills

Effective team player

Fluent in both Burmese and English languages

Work experience with an international organization is an advantage

Willing to work for extended hours

2. Interpreters for International Election Observers

Work location: Yangon and outside Provinces

Duties:

- To facilitate effective communication between observers and respondents by providing accurate Myanmar-English and English-Myanmar translation;
- To assist the international observers in arranging meetings with stakeholders;
- To provide logistical support for the international observers

Job requirements:

Strong Public Relations and Communication skills

Effective team player

Fluent in both Burmese and English languages

Fluency in an ethnic language is an advantage

Knowledge on Myanmar's electoral and political situation is an advantage

Interested candidates can submit their applications to anfrel.myanmar@anfrel.org. Please include a cover letter together with your latest CV in your application. **Deadline for submission is on September 4, 2015.** Only short-listed applicants will be contacted